



MEMORANDUM

TO: All Navajo Nation Departments

FROM: 
Myron Tsosie, Delegated Program Manager I
Navajo Nation Property Management Department

DATE: 09/25/2026

SUBJECT: TAGGING

Good Morning Department Managers,

Please be advised that, due to the FMIS system currently being unavailable, our team is unable to access or look up Purchase Orders (POs) at this time.

If you are using a contract, please provide the **contract number** along with any supporting paperwork related to the contract. Please be assured that our Property Team remains unavailable to go out into the field to assist with property tagging requests.

To help us process tagging requests as quickly and efficiently as possible, please provide a **copy of the Purchase Order (PO)** with your request when items or equipment are dropped off.

We are continuing to do our best to assist with the tagging process during this system outage. When possible, our team will also coordinate with departments to bring requested items or equipment to our department to help make the tagging process more convenient and efficient.

We greatly appreciate your understanding, cooperation, and assistance during this FMIS system shutdown. Providing the PO or applicable contract documentation with each request will help minimize delays and allow us to process your tagging requests as efficiently as possible.

Thank you for your continued cooperation and support.

Respectfully,
Navajo Nation Property Team